



BlueCross BlueShield of South Carolina and
BlueChoice® HealthPlan of South Carolina



Healthy BlueSM
BlueChoice® HealthPlan of SC

Healthy Connections 

Provider Update Checklists

Use this guide to determine which form or items are needed for specific updates.

Change of Address

| Form to Complete |
|-------------------|
| Change of Address |

Change of Business Name (Doing Business As or Legal)

| Form to Complete |
|----------------------|
| Business Name Change |

Change of EIN

| Checklist Items |
|--|
| Group Practice Application |
| IRS Verification of Tax ID (Letter 147C or CP 575 E) |
| Electronic Funds Transfer |
| Signed Contracts |
| Add Practitioner Form* |
| Copy of the National Plan and Provider Enumeration System (NPPES) NPI Notification |

*For each physician being added to the group. This form does not generate with the group application. It is under the **Maintenance** section of My Provider Enrollment Portal. Note: If the provider is not credentialed, you must complete the Individual Enrollment application.

Change of Group NPI

| Checklist Items |
|----------------------------|
| Group Practice Application |
| Electronic Funds Transfer |

Change of Banking Information

| Form to Complete |
|---|
| Electronic Funds Transfer – Located on www.SouthCarolinaBlues.com |

BlueCross BlueShield of South Carolina and BlueChoice HealthPlan are independent licensees of the Blue Cross and Blue Shield Association.

BlueChoice HealthPlan has contracted with Amerigroup Partnership Plan, LLC, an independent company, for services to support administration of Healthy Connections.